

If you have already identified suppliers please provide details
If your business, or any individual within the business, has any formal interest or association with any of these suppliers please provide details

3. Supporting Information

Please attach to this application a copy of your latest annual accounts and most recent management accounts

4. Terms and Conditions

The information provided in this application including supporting documentation is deemed to be accurate and complete and any offer of financial support is made on this basis. If any information is found to be incorrect then any offer of assistance will be withdrawn and any monies that may have been paid in relation to this application may be reclaimed.

The applicant must not have made any commitment to recruitment prior to applying for support.

The applicant agrees to operate in line with current UK and European employment and equality legislation.

The applicant will provide on request up to date financial information including management accounts and certified/audited annual accounts.

The applicant must not be indebted to the Council in any manner, e.g. business rates arrears.

The applicant will inform the Council if it receives any extra support from the public sector towards the wage costs of the supported jobs other than any support mentioned in this application. The Council may reduce the financial support offered if other public sector support is received.

Financial support will be released by the Council only upon receipt of satisfactory evidence of payment of wages.

The Council’s decision on whether or not to offer financial support is final and cannot be appealed against.

Any additional terms specific to the offer of assistance will be detailed in an offer letter from the Council to the applicant.

Declaration

I confirm that I have read and understood the terms and conditions applying to the Invest in Renfrewshire Business Growth Fund and agree to be bound by them.

Name		Signature	
Position		Date	

5. How we use the information you have supplied

The information you have supplied will be used in accordance with the Data Protection Act 1998. It will be held by Renfrewshire Council’s Planning & Transport Department for promoting and evaluating business support services offered by the Council, our approved contractors and other public economic development agencies. It may also be shared with other Council departments to help prevent or detect fraud or crime and to promote efficient delivery of Council services.

If you do NOT wish to receive information about business support please tick this box ☐

Please return this form, together with the supporting documents listed at section 3, to:

**Economic Development,  
Renfrewshire Council,  
Renfrewshire House,  
Cotton Street,  
Paisley PA1 1LL**  
or [invest@renfrewshire.gov.uk](mailto:invest@renfrewshire.gov.uk)

Business Growth Fund





# Business Growth Fund

Renfrewshire Council has an essential role to play in building the right conditions for job creation and business success. Financial support of up to 50% of project costs, up to a maximum of £10,000, is available to small- to-medium-sized enterprises in the following areas:

## Business Innovation

We can provide assistance with developing and promoting innovative products, services or processes (even if only within the local area) which have an economic impact. Financial support can be provided to assist with the costs of external consultancy and expertise.

## ICT

We can offer help to identify, introduce and implement new ICT products and processes needed to increase your visibility to customers, improve the use of customer information or safeguard against e-crime.

## Tourism

Funding is available to support initiatives that increase the number of visitors to the area, enhance their experience or extend their stay.

## Exhibitions

We can provide support to help businesses access new markets by exhibiting at major trade shows in the UK and overseas.

## How to apply:

- Send an application form to Economic Development, Renfrewshire Council, Renfrewshire House, Cotton Street, Paisley, PA1 1LL or email it to [invest@renfrewshire.gov.uk](mailto:invest@renfrewshire.gov.uk)
- Call 0300 300 1180 to arrange a visit from a business adviser who can explain the grants and loan in greater detail

# Development Support

Assistance is available to local businesses looking to carry out viable growth projects. The business must be able to demonstrate that any proposed project is essential to business growth.

Flexible financial support is available to assist new and existing businesses with research and development and market development projects.

## Feasibility Studies

Assists businesses, especially business cooperatives, community trusts and social enterprises with the costs associated in the investigation of the viability of a new business proposition. This can include:

- Expertise required for the preparation of the feasibility study.
- Technical consultancies and reports required for the preparation of a technical study.

# Microloan Fund

The fund aims to support the creation of new enterprises and the growth of existing micro and small businesses that have potential to create jobs and generate additional economic value. Unsecured loans of between £1,000 and £5,000 are available with repayment terms of up to two years.

Loans can be used for:

- Start-up costs, including the purchase of existing businesses.
- Providing working capital.
- Purchasing assets.
- Purchasing commercial property, property extensions or alterations.

# Invest in Renfrewshire Business Growth Fund

## Application

### 1. Business Details

Business Name			
Address			Postcode
Telephone			Please describe your main products/services
Mobile			
Email			
Website			

If you would like the information above to form a free listing in the Renfrewshire Online Business Directory ([www.renfrewshirebusinessdirectory.co.uk](http://www.renfrewshirebusinessdirectory.co.uk)) please tick this box ☐

Date business established			Approx. turnover last financial year (£)			
Business Status	Sole Trader		Partnership		LLP	
					Ltd Co.	
No. Employees (Inc Directors)			Current f/t		Current p/t	
						Potential additional jobs in next year
If the business is part of a group please provide the name of the parent company:						
Please provide the total number of employees in the group:						

### 2. Project Details

Please describe the activities for which you are seeking financial assistance, including a breakdown of total costs.

Please describe, as fully as possible, how this will contribute to the growth / development of the business.